

<b>Financial Records Retention Schedule</b>	
<b><u>Records Series</u></b>	<b><u>Year/s</u></b>
<b>Accounts Payables</b>	Current Year + 7 Years
<b>Contributions</b>	Current Year + 7 Years
<b>Bank Statements &amp; Reconciliations</b>	Current Year + 7 Years
<b>Payroll Detail</b>	Current Year + 7 Years
<b>Monthly Financial Statements</b>	Permanent
<b>Insurance Documents</b>	Permanent
<b>Detailed General Ledger</b>	Permanent
<b>W-2s</b>	Permanent