Date Year

Dear Church Family:

Thank you for your financial generosity in 20XX to Grace Church. Your donor gift statement is enclosed for January 1 through March 31, 20XX. Please review this information for accuracy. If there are changes or corrections, please contact the Finance Office at finance@gracechurch.org or 555-1234.

Thanks to your gifts in 20XX some wonderful things are happening:

* Insert a brief story from your church’s ministry. The story should mention a person’s name, tell the need that person had, and how the church met that need.
* Insert another story with the same criteria
* If there is room, insert a third and final story

Thank you for your gifts to Grace Church. Your financial contributions provide the resources for our church to be a light shining on a hill for the world to see. 20XX will provide lots of opportunities to bless others through the work that God has set before us. Thanks to you and your generosity, we will be ready to do God’s work.

Sincerely,

Church Official